

Special Meeting
July 27, 2016
Newburgh Civil Service Commission

Summary of Record of Actions Taken at the Special Meeting of the Newburgh Civil Service Commission held on July 27, 2016 at 1:00 p.m., Council Chambers, 83 Broadway, Newburgh, NY.

Those present were: Thomas Murphy, Chairman
Vera Best, Commissioner
Michelle Mills, Administrator
Michelle Kelson, Corporation Counsel

Minutes:

June 15, 2015

Motion to Approve & Accept: Vera Best
Motion Second: Thomas Murphy
Motion Carried: Unanimous

Personnel Reports:

June 2016

Motion to Approve & Accept: Thomas Murphy
Motion Second: Vera Best
Motion Carried: Unanimous

Certifications:

Sanitation Enforcement Officer #61860; 1 Year

Motion to Establish Above Eligible List: Thomas Murphy
Motion Second: Thomas Murphy
Motion Carried: Unanimous

New Business:

1. Results of Canvass of Police Chief Eligible list by Executive Office received and reviewed by Commission. Request by Michael Ciaravino to commence qualifications/exam comparability review process pursuant to NYS CSL Section 23.4
Motion to Approve Request: Vera Best
Motion Second: Thomas Murphy
Motion Carried: Unanimous
2. Civil Service 101 Training for City Council and local appointing authorities has been scheduled for August 12, 2016 to be hosted by CSC and facilitated by NYS Department of Civil Service. No Action Required.
3. Request to amend the job description for the position of Information Systems Manager as proposed, in the competitive class.
Motion to Approve: Thomas Murphy
Motion Second: Vera Best
Motion Carried: Unanimous

Old Business:

1. The Commission discussed obtaining an Order in Judgement regarding the Article 78 Proceeding held on March 3, 2016, for record keeping purposes. Advice of Counsel will be requested.

Executive Session:

Motion Made for Executive Session: Thomas Murphy

Motion Second: Vera Best

Motion Carried: Unanimous

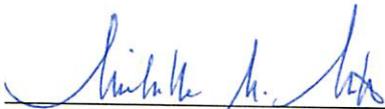
Motion Made to Adjourn: Vera Best

Motion Second: Thomas Murphy

Motion Carried: Unanimous

Meeting adjourned at 2:15pm.

Respectfully Submitted



Michelle M. Mills, Administrator

Thomas Murphy, Chairman